

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. President of the Council Cory Urban called the meeting to order at 6:30 p.m. with the following presents: Councilmembers, Rickee Maddox, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven, and Tina Mingenback. Absent was Mayor Cody Schmidt. Also in attendance were City Administrator Logan Burns, City Attorney Allen Glendenning, and City Clerk/Finance Director Shawna Schafer.

### OPENING: PLEDGE OF ALLEGIANCE

#### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 18, 2024.
- b) **Claim's Warrant Register 12-2-24:** Covering 2024 bills to date in the amount of 342,840.09.
- c) **Payroll Register P/R 11-29-24:** Covering payroll ending November 23, 2024, in the amount of \$356,092.73
- d) **Appointments:** Council President Urban made no appointments.
- e) **Agenda:** Council President Urban amended the agenda to remove the Economic Development Report and Abatements.

Mr. Soupiset made a motion to approve the amended agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

**B. OLD BUSINESS:** There was no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

#### D. NEW BUSINESS

1. **Councilmember Reports:** There were no Councilmember reports.
2. **Administrators Update:** City Administrator Logan Burns presented an update on what is happening within the City organization.
3. **Ordinance Amending City Code Sections Pertaining to Pretreatment of Industrial Waste and Enforcement Response Plan:** City Attorney Allen Glendenning reported that both State and Federal statutes and regulations require cities with wastewater treatment plants to have ordinances and an Enforcement Response Plan (ERP) to ensure compliance with the statutes, regulations and ordinances. Periodically, the

requirements of the federal and state regulations and the EPA and KDHE require cities to amend their ordinances and ERP to align them with the new requirements. Public Works Director Jason Cauley, Pretreatment Coordinator April Batt and I have been working with the EPA and the KDHE over the past several months to put together changes to Great Bend's ordinances and ERP to align them with recent state and federal changes. The result of that effort has now been approved by the KDHE and the required notice has been published and we have been advised of no comments or objections from the public. Ms. Biggs made a motion to adopt Ordinance 4450, amending City Code pertaining to Pretreatment of Industrial Waste and Enforcement Response Plan. Ms. Mingenback seconded the motion and it passed with all voting in favor. Mr. Soupiset made a motion to approve the Enforcement Response Plan. Ms. Maddox seconded the motion and it passed with all voting in favor.

- 4. Shop with a Cop:** Police Chief Steve Haulmark reported that for multiple years, the Great Bend Police Department and the Great Bend Fraternal Order of Police, Lodge #23 have engaged in community outreach at Christmas time, most notably through the Shop with a Cop program. Each year prior to this event, USD 428 is contacted and school staff provide the names and contact information for students whose families may be suffering hardships or financial difficulties. These children are then invited to come to Walmart, and they are given a gift card, with which they can then select a gift or gifts. While they are doing this, they are escorted and assisted by Police Officers. The program aims to build positive relationships between our community's children and the police and to help children who might otherwise go without gifts during the holidays. While the children are the focus of the program, it is not uncommon to see acts of selflessness. Children will frequently buy gifts for their siblings or parents. The amount of money provided to each child is dependent upon the number of children recognized as being in need as well as the amount of money that is available. The primary source of funding for this program is through fundraising, which is conducted by FOP members. However, this is not the only outreach event that the FOP funds each year. Last year, the PD augmented the amount of funds utilized by donating from our asset forfeiture fund. I am respectfully requesting authority from the City Council to utilize \$4,000 of the funds that are currently in our Municipal Court Diversion funds to help subsidize this important program. Mr. Soupiset made a motion to approve the police department to use \$4,000 from the municipal court diversion fund for the Shop with a Cop program. Ms. Maddox seconded the motion and it passed with all voting in favor.
- 5. Primary Wet Well Pump:** Public Works Director Jason Cauley reported that we are coming to the council to request the purchase of a primary wet well pump. The primary wet well has 2 pumps that alternate in pumping sewage to the upper headworks. In July one of the pumps quit operating. We have been operating one pump since. Being a Flygt pump JCI was called to assess the pump for repair as they are the Flygt dealer. Rebuilding the pump from JCI would cost \$47,020. We asked for quotes for a new pump from 3 vendors JCI, Fluid Equipment, and FTC. FTC came in at the lowest cost at \$35,381. FTC warranty is 5 years with the first 3 years 100% and the last 2 at a prorate. Lead time for the pump will be 6 to 8 weeks. The pump that JCI has in their possession has no trade in value and will be scrapped. Ms. Biggs made a motion to approve the bid from FTC for a primary wet well pump for \$35,381.00. The motion was seconded by Mr. Soupiset with all voting in favor.
- 6. 2025 Property & Casualty Insurance Renewal:** Carly Walker with Gallagher presented the 2025 Property & Casualty Insurance Renewal. Ms. Biggs made a motion to approve the 2025 Property & Casualty Insurance Renewal as presented. Ms. Maddox seconded the motion and it passed with all voting in favor.

## **ADJOURNMENT**

Ms. Biggs made a motion that the meeting be adjourned. The motion was seconded by Ms. Mingenback and passed with all voting in favor. The meeting was adjourned at 6:46p.m.